



TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

SELECT BOARD AGENDA

June 1, 2026

7:00 pm

**Hutton Room, Stratham Municipal Center
10 Bunker Hill Avenue, Stratham, NH 03885**

This meeting of the Select Board will be held in the Hutton Room of the Stratham Municipal Center

- I. Call to order
- II. Roll Call
- III. Consideration of Minutes – 5/18/26
- IV. Finance Report
- V. Department Reports & Presentations
 - a. Steve Butzel, Library Director
- VI. Correspondence/Informational items
- VII. Public Comment
- VIII. Public Hearings, Ordinances and/or Resolutions
- IX. Discussion of Monthly Reports – (second meeting of the month)
- X. New Business and Action Items
 - a. SHPA Committee status discussion
 - b. Commercial Dog Walker Ordinance language discussion
 - c. Police Detail and Golf Funds Request
 - d. PREPA Grant Proposal – Town Landing
- XI. Town Administrator Report
- XII. Old Business
 - a. Lane Property Update – Maintenance Plan
 - b. Road Names – Gallant Farm Subdivision

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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- XIII. Reservations, Event Requests & Permits
 - a. Scouts request to use top of the hill at SHP for an overnight camp on Oct. 9.
 - b. Crestview Block Party Request.
 - c. Rollins Farm Drive fireworks application

- XIV. Review of Recent or Upcoming Board & Commissions Agendas

- XV. Boards and Commissions Nominations & Appointments
 - A. Appointments for consideration

 - B. Appointments to be voted on

- XVI. Non-public
 - a. RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.
 - b. RSA 91-A:3, II(b) The hiring of any person as a public employee
 - c. RSA 91-A:3, II(d) Consideration of the acquisition, Sale or Lease of real property

- XVII. Adjournment

MINUTES OF THE MAY 18, 2026 SELECT BOARD MEETING

MEMBERS PRESENT: Board Members Chair Allison Knab, Vice Chair Joe Anderson, Tedd Tramaloni

ALSO PRESENT: Town Administrator Tim Roache, Parks & Recreation Director Seth Hickey

At 7:00pm Ms. Knab opened the meeting and called for a motion on the minutes. Mr. Anderson motioned to approve the minutes of May 4, 2026. Mr. Tramaloni seconded the motion. All voted in favor.

Ms. Knab moved to Correspondence. Mr. Roache highlighted some items. They asked him to get the percentage from the DRA notification.

Ms. Knab moved to the drought discussion. Mr. Anderson reviewed the requirements for moving to a Level II drought declaration. The Board requested Mr. Roache speak with the DPW Director to ensure the Town does not violate the watering restrictions. Mr. Anderson motioned to enact a Level II Drought Restriction in accordance with RSA 41:11, effective on May 25, 2026. The lawn watering at odd number of houses restricted to Mondays and Thursdays, even numbered houses on Tuesdays and Fridays. No lawn watering between 8am and 7pm. Enforcement by any sworn officer or the CSO. Mr. Tramaloni seconded the motion. All voted in favor.

Ms. Knab introduced the Liberty Tree Project. Ms. Sawyer and Ms. Cushman requested approval to plant a commemorative tree at the Veterans Memorial Garden in partnership with the Sons of Liberty for the 250th anniversary of the United States. The Stratham Hill Park Association agreed to fund the tree (\$200) and plaque (\$250), with a dedication planned for Summerfest. A location near the memorial garden was discussed. The Heritage Commission expressed support. Mr. Tramaloni motioned to approve the purchase and planting of the Liberty Tree Project elm somewhere in Stratham Hill Park—preferably near the Veterans Garden, or otherwise in a suitable location. Ms. Knab seconded the motion. All voted in favor.

Ms. Knab moved to the 1793 Phineas Merrill map. Mr. Tramaloni motioned to accept the Phineas Merrill map from the Stratham Historical Society, return the small map currently on display, and further authorize the Town Administrator or his designee to coordinate transport and installation of the map at the Municipal Center. Mr. Anderson seconded the motion. All voted in favor.

Ms. Knab introduced the 4-H barn roof contractor selection . The DPW Director provided a recommendation, and Mr. Roache noted that DPW has worked with the recommended contractor previously and is comfortable with their work. The Board expressed concern that the bid appeared unusually low. Ms. Knab asked whether the Heritage Commission had provided any input. Mr. Roache said he had not discussed it with them. Mr. Anderson motioned to authorize the Town Administrator to enter into an agreement with JB Roofing Systems in the amount of \$49,475 for the purpose of replacing the 4-H barn roof. Mr. Tramaloni seconded the motion. All voted in favor. Ms. Knab asked Mr. Roache to ensure they were insured.

Ms. Knab introduced the Fire Tower RFP. Mr. Roache reported that the communications issue has been resolved. Mr. Tramaloni emphasized the importance of requiring the contractor to coordinate with the owners of the radio antennas and communications equipment on the tower to avoid any service disruptions. Mr. Roache will ensure the DPW Director is aware and will address this coordination during the project kickoff meeting.

Ms. Knab then moved to the Transfer Station credit card processing item. Mr. Roache explained that the existing credit card agreement was originally established solely for Town Clerk property tax transactions and had not been updated over time to include other transactions such as dogs, cars, and boats. Authorizing DPW to process Transfer Station credit card payments would prompt an update to the agreement to include these and all other applicable items. The Board requested to review the updated agreement. Mr. Anderson motioned to authorize the Town Administrator to enter into an agreement with Neumo System Payments for the purpose of establishing credit and debit card payments at the Transfer Station. Mr. Tramaloni seconded the motion. All voted in favor.

ADMINISTRATION

Mr. Roache reported that the Planning Department is applying for a PREPA grant to support updates to the Town's stormwater regulations, which will assist with MS4 compliance. The grant will be written in partnership with the Rockingham Planning Commission (RPC), and if awarded, RPC will also assist with the regulatory update work at no cost to the Town.

He also noted that the Town Clerk has informed him tax bills will be mailed on Wednesday.

Mr. Roache continues to work on the Employee Manual. He shared that the Stratham Hill Park visioning session went well and that RPC will manage the facilitation of the discussion. Ms. Knab emphasized that the session should focus solely on the park—not the town forest, fields, or surrounding areas. Mr. Roache stated that RPC's facilitation cost is \$5,750, to be funded through the SHP Master Plan CIP allocation, \$2,500 of which must be used this year or it will lapse. He has the agreement in hand and is seeking the Board's authorization. Mr. Anderson motioned to approve the Stratham Hill Park visioning assistance by the Rockingham Planning Commission at a cost of \$5,750 and to authorize the Town Administrator to sign the agreement on behalf of the Town. Mr. Tramaloni seconded the motion. All voted in favor.

Mr. Roache reported that Ms. Ruest has been working with the auditors on clarifying the CIP accounting. In past CIP reports, each category included "prior" and "current" amounts, but it was unclear which specific years were included in the "prior" totals. Because CIP funds lapse after five years, this lack of detail made it difficult to determine which funds were still available and which had expired.

As part of the review, it was determined that approximately \$41,000 from 2021 had lapsed and will return to the general fund. Mr. Anderson noted that lapsing funds are not lost; they simply revert back to the Town. Mr. Roache agreed but explained that the lack of clarity created challenges—for example, in the Town-Wide Technology Replacement CIP, where they believed roughly \$41,000 was available, the actual amount is closer to \$30,000. As a result, not all

planned technology purchases can be completed, and the amounts listed in the Town Report do not align with the actual balances.

Mr. Roache will share more information at an upcoming meeting and hopes to establish a clearer process moving forward. He noted that, despite the challenges, this review provides a solid starting point for planning the 2027 CIP.

Ms. Knab referenced the neighborhood block party request. Mr. Roache noted that it will be placed on the June 1 agenda to allow time for the Police and Fire Chiefs to provide input.

Ms. Knab then moved to the Great Bay 5K permit request and recused herself. Mr. Anderson motioned to approve the Great Bay 5K on October 24, 2026 and authorize the Town Administrator to sign on behalf of the town. Mr. Tramaloni seconded the motion. Motion passed.

Ms. Knab moved to the Stratham Hill Park Association agenda, noting that the Association's meeting had been cancelled. Ms. Knab requested this be included to discuss the tree-cutting item that had appeared on their agenda.

Mr. Roache added that the Association has also expressed interest in becoming an official Town committee. Mr. Tramaloni requested more information about the group, and Mr. Anderson offered to send him their charter. Mr. Tramaloni noted that the Association holds approximately \$204,000. Ms. Knab explained that the funds were generated from the Fair. Mr. Tramaloni asked who administers the funds, and Ms. Knab stated that Mr. Hickey serves as Treasurer. She added that if the Association were to become an official Town committee, many questions would need to be addressed, including the status of those funds.

The Board discussed the Association's role in the park. Ms. Knab felt they function in an advisory capacity, similar to other Town committees. She acknowledged the significant work they have done, including installing the ice-skating rink—with Select Board approval—which has been very successful.

Mr. Roache noted that during the recent park visioning meeting, the topic of dogs at the park arose and became emotional. The Association has requested to be placed on a future Select Board agenda to discuss the issue.

APPOINTMENTS

Mr. Tramaloni motioned to re-appoint Lucy Cushman to the Rockingham Planning Commission as recommended by the Planning Board, to a two year term to expire December 31, 2027. Mr. Anderson seconded the motion. All voted in favor.

OLD BUSINESS

Mr. Roache addressed the scheduled computer replacements noting there is adequate CIP funds. Ms. Knab motioned to authorize the Town Administrator or the Assistant Town Administrator to

move forward with the purchase of the six computers, as well as the hardware cables, in the amount of \$8,827.43. Mr. Tramaloni seconded the motion. All voted in favor.

After discussion, Ms. Knab amended her motion to authorize the Town Administrator or the Assistant Town Administrator to move forward with the purchase of the six computers and miscellaneous hardware cables, not to exceed \$9,800 out of the capital improvement program. Mr. Tramaloni seconded the motion. All voted in favor.

Ms. Knab introduced the agenda item regarding e-bikes at the park. Mr. Tramaloni shared an example of an 80-year-old longtime bicyclist who now relies on a pedal-assist e-bike to manage the hills, and he asked whether the Board might consider an exemption for individuals over age 70. Ms. Knab noted that the Board has discussed this topic extensively and has received several letters. She reiterated her position that creating exemptions would effectively open the park to e-bikes more broadly, which is not consistent with the intended use of the park. She added that there are other locations where e-bikes are permitted.

Mr. Tramaloni stated that the concern is not e-bikes themselves but riders traveling too fast, and he doubted that older riders would pose that issue. Ms. Knab expressed sympathy but compared the situation to allowing vehicles to drive to the top of the hill—once exceptions begin, the policy becomes difficult to manage. She also clarified that the Board is not changing the ordinance; they are updating and clarifying an ordinance that has been in place for 50 years.

Mr. Tramaloni noted that the individual plans to attend the June 1 meeting to hear the Board's rationale. He offered an analogy involving service animals, suggesting that some exceptions can be reasonable. Ms. Knab responded that service-animal accommodations fall under ADA requirements, whereas age-related difficulty on an e-bike does not, and the two situations are not comparable.

Mr. Anderson noted that due to noticing requirements, the public hearing on this matter will need to be scheduled for June 15.

Mr. Anderson raised the issue of limiting the number of dogs an individual may walk at the park. Mr. Roache felt the Board was not yet ready to move forward, though he confirmed that Town Counsel has reviewed and approved the proposed language. Mr. Anderson suggested holding the public hearing on this item at the June 15 meeting, alongside the e-bike discussion.

The Board discussed potential limits and agreed on allowing no more than two dogs per person. Mr. Roache will follow up with Town Counsel regarding this change.

Mr. Tramaloni raised concerns about enforcement, noting that while a CSO will be present during the summer, coverage in the fall and winter remains uncertain. Mr. Anderson had hoped the CSO could provide more than 16 hours of coverage at the park.

Ms. Knab introduced the Lane property update. The Board reviewed the spreadsheet outlining available funds and projected costs. Mr. Anderson asked about a note stating that the balance

after November 2030 must not fall below \$100,000; Mr. Roache explained that the Finance Administrator identified this requirement in the original gift language.

Mr. Roache summarized the preliminary cost estimates for major system repairs across the property. As of the end of April, the fund balance was approximately \$197,000, and the projected needs total that amount plus an additional \$235,000. Priority items include restoring water service to the main house by trenching a new line and boring through the foundation, repairing winter-damaged plumbing, and evaluating or replacing the furnace. Estimated costs include \$1,500–\$3,000 for the water line work, \$9,200 for plumbing repairs, and approximately \$20,000 for furnace replacement or conversion.

Similar plumbing and heating work is needed at the tannery, including an estimated \$5,000 for plumbing repairs and \$16,000 for mini-split installation and electrical work. At the cobble house, the oil tank must be removed and replaced with a propane system, estimated at \$6,000.

Mr. Roache reported that septic inspections revealed significant failures across all three systems, with cracked tanks, root intrusion, and failing leach fields. While no formal estimate has been provided, he anticipates approximately \$20,000 per system, with potential cost savings if shared components are permitted. He will follow up with the septic contractor regarding feasibility.

Ms. Knab cautioned against allowing Mr. Bedard to proceed too far with exterior repair work until funding is clarified, noting that the next installment of gift funds will not be available until January. She also noted that the Board had anticipated many of these issues. Mr. Roache added that Mr. Bedard has agreed to work toward mid-range estimates for now and is capped at the previously authorized \$54,000 pending further analysis.

Mr. Roache reported that the Collector's Eye has raised concerns about bats on the property and would like mitigation addressed as soon as possible.

Ms. Knab asked about the status of the DPW Detail policy. Mr. Roache said he had not yet met with Mr. Batchelder to establish a threshold for when a DPW detail would be required. Mr. Anderson noted that, in his conversation with Mr. Batchelder, it was suggested that since the Select Board approves major events, the Board could determine when a detail is necessary. Mr. Roache will follow up.

Ms. Knab then moved to the updated community health survey. Mr. Tramaloni questioned the purpose of the Fire Department conducting the survey. Ms. Knab explained that it is intended to assess community health needs and explore offering low-level clinics, such as blood pressure checks or vaccines. The Board was supportive of sending the survey.

At 8:18pm Ms. Knab motioned to go into a non-public session in accordance with RSA 91-A:3 II(c). Mr. Anderson seconded the motion. Roll call: Knab-yes; Anderson-yes; Tramaloni-yes

At _____ Ms. Knab motioned to come out of the non-public session and seal the minutes in accordance with RSA 91-A:3 III noting that divulgence of the information likely would affect adversely the reputation of any person other than a member of this board. Mr. Anderson seconded the motion. Roll call: Knab-yes; Anderson-yes; Tramaloni-yes

Ms. Knab recognized Mr. Hickey for his department report. He noted that senior programming continues to go well, and with summer approaching, the department will shift its focus toward youth programming. Mr. Anderson commented on the strong attendance at the Friday morning mixers; Mr. Hickey agreed and noted that recent collaboration with the Police Department has helped increase participation.

Mr. Hickey reported that the Recreation Commission is seeking a Chair and that additional Soccer Board members are needed. TMAC has not met recently. He is working with Ms. Dardinski on updating trail maps and developing a more structured plan for trail work in 2026. He also noted that Cole Emanuel's bridge project is complete and turned out very well.

Regarding the Stratham Hill Park visioning meeting, Mr. Hickey said his biggest takeaway was the general lack of public awareness about the park's facilities, programs, and assets. He shared that Britt created a Google map labeling all buildings and features, which he hopes to make available online. An intern has begun photographing all park features to help improve public understanding ahead of the next public meeting. Mr. Hickey also plans to compile a comprehensive list of all programs and activities held at the park, noting that many residents are unaware of the full range of activities, including trail races hosted by various schools and organizations.

Mr. Hickey reported that the summer running race series will not be held this year due to declining participation, particularly among Stratham residents. The mountain bike race series will continue.

Mr. Hickey reported that the Great Bay Food Truck Festival experienced rain, but despite the weather, each participating entity will receive \$10,000. The event did not meet the rain-insurance threshold, so no payout was issued. He met with the Exeter Chamber of Commerce, and both parties agreed to hold the event again next year. They will explore options including adjusting insurance coverage or adding a large tent in the center of the field.

Thursday Nights in the Park food trucks will begin June 4, weather permitting. Summerfest planning continues. The Stevens Park RFP will be released this week. The Recreation Commission has approved additional field use at Stevens and Municipal Center fields to generate revenue. Due to repeated issues with windscreens blowing down at Stevens, they will no longer be installed. As part of future improvements, he suggested planting a row of trees to block wind.

Once DPW places mulch at the playground, mats will be installed there and at Stratham Hill Park. Current programming includes field hockey clinics and ultimate frisbee. The Recreation Commission is considering using recreation revolving funds to purchase a shed at Stratham Memorial School to support summer camp operations. UNH intern Andrew Berwanger began last week.

Mr. Tramaloni asked for Mr. Hickey's perspective on e-bikes. Mr. Hickey responded that they are a growing regional concern, noting a resurgence of electric dirt bikes being reclassified as e-bikes, which has created significant issues across the area. He described several incidents illustrating the risks. Mr. Tramaloni observed that there is ambiguity around what qualifies as an e-bike. Mr. Hickey noted that some private property owners with trail connections have made it clear they do not want e-bikes on their land. He noted that volume of riders should be considered. The discussed the safety concerns these bikes pose on the trails.

Ms. Knab informed Mr. Hickey about the Liberty Tree Project and requested his input on an appropriate planting location.

At 8:52pm Ms. Knab motioned to go into a non-public session in accordance with RSA 91-A:3 II(c). Mr. Tramaloni seconded the motion. Roll call: Knab-yes; Anderson-yes; Tramaloni-yes

At 9:06pm Ms. Knab motioned to come out of the non-public session. Mr. Anderson seconded the motion. Roll call: Knab-yes; Anderson-yes; Tramaloni-yes

Mr. Tramaloni provided brief updates from recent Heritage Commission and Planning Board meetings. He noted that Mr. St. Onge was recognized for his work. The Heritage Commission discussed street-naming options; Ms. Knab recalled that the Commission had previously submitted a comprehensive list. The developer is expected to attend the June 1 meeting, where street names will be discussed again.

At 9:09pm Ms. Knab motioned to adjourn. Mr. Anderson seconded the motion. All voted in favor.

Respectfully submitted,

Karen Richard
Recording Secretary



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Memorandum

To: Stratham Select Board

From: Town Administrator

Date: May 28, 2026

Subject: Proposed Amendments to Stratham Hill Park Dog Control Ordinance

The purpose of this memorandum is to initiate discussion regarding potential amendments to the Town's existing Stratham Hill Park dog control ordinance. Specifically, the proposed changes would:

1. Prohibit commercial dog walking activity within Stratham Hill Park; and
2. Limit the number of dogs under the control of a single responsible person to a maximum of two dogs at any given time.

These proposed amendments are intended to address ongoing concerns related to public safety, user conflicts, trail congestion, environmental impacts, and the ability of individuals to maintain effective control over multiple dogs within the park.

To address these concerns, the following amendments to Sections 1-12-03 and 1-12-04 are proposed for discussion:

Proposed Ordinance Amendments

1-12-03 RUNNING AT LARGE PROHIBITED It shall be unlawful for the owner of a dog to permit the dog to run at large without being controlled by a leash within and upon the parking lot, playing fields, or lawns of Stratham Hill Park. Under no circumstances shall any person walk more than two dogs simultaneously. Commercial dog walking is prohibited at Stratham Hill Park.

1-12-04 RUNNING AT LARGE PERMITTED It shall not be unlawful for the owner of a dog to permit the dog to run at large within the wooded areas of the park or on the trails and trail system located within the wooded areas of the park, provided that the dog shall be accompanied by the owner and be under the command and/or control of the owner. Under no circumstances shall any person permit more than two dogs to run at large simultaneously.

This memorandum is intended solely to begin policy discussion and obtain direction from the Select Board regarding whether to proceed with formal ordinance revisions.



STRATHAM POLICE DEPARTMENT

Anthony J. King – Chief of Police

76 Portsmouth Avenue, Stratham, NH 03885
(603) 778-9691 – FAX (603) 778-6183

To: Stratham Select Board

From: Chief Anthony King

Subject: Funds Purchase Request

Date: May 27, 2026

Dear Board Members,

I am asking for use of the following funds from the following accounts.

1. **Detail Funds:** As you know I did not request a front-line patrol vehicle for the 2026 CIP. As part of previous discussions on patrol vehicle allocation, I would like to transfer the Lieutenant's low mileage cruiser (40,000) to patrol to replace an older and high mileage 2020 cruiser (135,000).

We would be able to transfer most equipment from this cruiser in order to outfit the Lt.'s cruiser. The 2020 cruiser would then be used as a detail cruiser. The Lt. would then utilize the spare Chevrolet Tahoe currently assigned to details. As part of my ongoing vehicle replacement plan, I will only then have to request one patrol vehicle in 2027 through the CIP.

- To transfer and equip the cruiser, the cost was projected by NEVO to be between \$4500 and \$5000). The current amount in this line is just under \$75,000 as of 5/22/2026.
2. **Golf Funds:** As approved by the Board, these funds are designated to be used for: "community initiatives and programs, officer wellness and peer support, law enforcement equipment and training, emergency preparedness and public safety tools." I am asking the Board to approve the use of \$1500 in order to purchase gift giveaways during community events and for children who our officers may encounter during their normal shifts. As part of the new community event, "Stratham Home Days" which replaced "National Night Out," we would be purchasing items for this upcoming event as well.

Thank you for your consideration and if you have any questions or concerns, please do not hesitate to reach out at any time.

Respectfully,

Chief Anthony King



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TO: Select Board

FROM: Vanessa Price, Director of Planning & Building

FOR: June 1, 2026, Select Board Meeting

RE: PREPA Request to apply for Stewardship & Living Shoreline Plan at Stratham Town Landing

The Town of Stratham has received a request from Kyle Hollasch, a resident who lives off River Road and who previously served on the Open Space Connectivity Plan Subcommittee. Mr. Hollasch has met with Town staff, including Seth Hickey, Recreation Director, and Vanessa Price, Director of Planning & Building, regarding the potential use and management of the Town Landing property. During these discussions, he outlined existing site conditions and emphasized the need for a comprehensive planning study to inform a Stewardship & Living Shoreline Plan for Stratham's Town Landing.

Mr. Hollasch is seeking \$25,000.00 through the Piscataqua Region Environmental Planning Assessment (PREPA) Grant Program. PREPA Grants do not require a local match. The program supports municipalities within the 52 communities of the Piscataqua Region Watershed and assists them in protecting natural resources, improving water quality, and preparing for the impacts of increasingly frequent extreme weather events. This project aligns with the Master Plan's Climate Change and Open Space strategies and supports the protection objectives outlined in Section XII, Shoreland Protection District, of Stratham's Zoning Ordinance.

At its meeting on May 27, 2026, the Conservation Commission received a presentation from Mr. Hollasch, which is attached to this memo. He proposes to serve as the Project Coordinator, with Vanessa Price, Director of Planning & Building, serving as the Conservation Commission's representative for submitting the grant application. The application deadline for the PREPA Grant is June 16, 2026.

Following Mr. Hollasch's presentation, the Conservation Commission recommended that the Select Board pursue this grant opportunity to support development of the Stewardship & Living Shoreline Plan for Stratham's Town Landing property.

I further recommend that, if the Town applies for and receives this grant, we seek project management support from the Rockingham Planning Council. Additionally, a subcommittee should be formed—including Mr. Hollasch and members of the Conservation Commission—to guide the project and ensure consistency with the goals and objectives of the forthcoming 2026 Stratham Open Space & Connectivity Plan.

STRATHAM CONSERVATION COMMISSION

Stratham Town Landing

Stewardship & Living Shoreline Plan

2026–2027 PREPA Grant Application

Kyle Hollasch · May 27, 2026

What this is

- **Site** Stratham Town Landing — 1.6 acres, 400 ft of Squamscott River shoreline, Town-owned, only municipally-owned estuary access in Stratham
- **Project** Assessment, design, and stewardship planning — no construction
- **Funding** Up to \$25,000 from PREPA; no Town cash match required
- **Duration** 18 months (Oct 2026 – Apr 2028). Plan does not have to be adopted in that timeframe.
- **Sponsor** Stratham Conservation Commission (proposed)



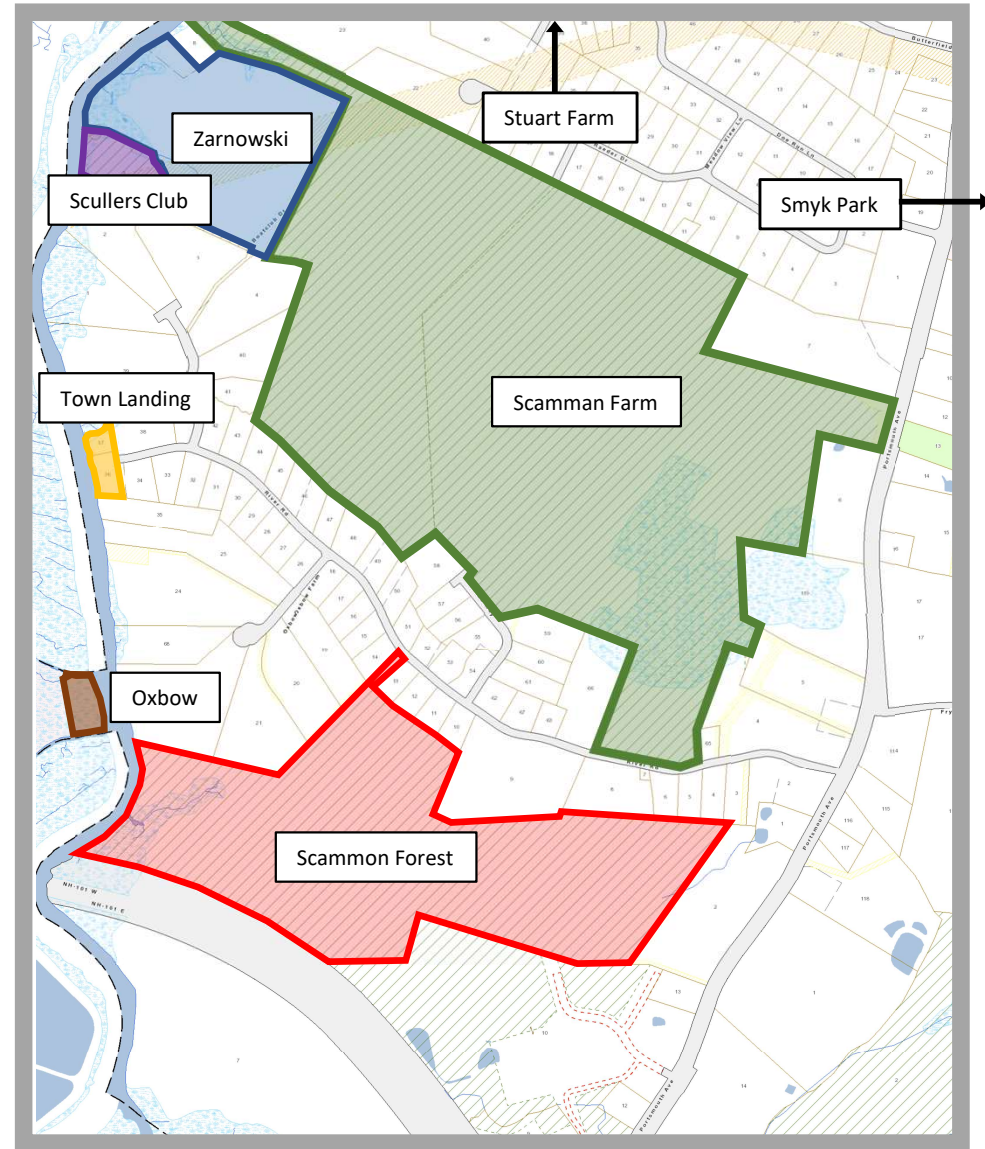
Panoramic view of degraded bank



Smelt shack, pallets, trampled marsh

The Squamscott Corridor

- 350 acres of already-conserved, publicly accessible land
- 1500 ft of Squamscott River shoreline
- Recreation, connectivity, habitat, agriculture
- Town Landing as the centerpiece



About Me

Have lived off River Rd. for
12 years

TNC Oyster Conservationist
Volunteer for 10 years

General busybody



Project deliverables

- 1 Site assessment**
Baseline ecological and shoreline conditions
- 2 Living shoreline concept design**
Permit-ready, modeled on NHDES's Chapman's Landing work
- 3 Stewardship & Management Plan**
Long-term framework for compatible public use and continued recreational access
- 4 Permitting roadmap**
Pathway for future implementation
- 5 Community engagement**
Public meetings, neighborhood forum, kiosk content

Why it fits PREPA

- Stratham's **2026 PREPA Assessment** documents the gap: no on-the-ground nature-based actions in three years, "living shorelines" named as an example of what hasn't happened
- RPC's **2017 Vulnerability Assessment** for Stratham identified Town Landing as vulnerable and recommended exactly this work - "implement living shorelines projects on town lands to demonstrate best practices."
- Project advances the **Master Plan's section on Climate Change** and **Open Space Plan Strategy 3.8** (Increase waterfront access to Squamscott River and Great Bay + River Rd. corridor)
- Advances the protection objectives of Stratham's **Shoreland Protection District** (Zoning Ordinance Section XII) on land the town itself owns.
- Site-specific work with **regional value** — transferable outputs and a model for other municipal waterfront sites

Why now, why Stratham

- **Site actively degrading** — trampled marsh, debris, eroding bank; observable today, getting worse every year
- **Stratham is a proven PREPA grantee** — successfully executed the 2024 Septic System Vulnerability Assessment with PREP and FB Environmental
- **Policy foundation in place** — Master Plan Climate Change section, RPC 2017 Vulnerability Assessment, draft Open Space Plan
- **Open Space Plan finalizing adoption** — this project is an early, visible implementation win
- **PREP staff have confirmed** the project is potentially eligible as a site-specific planning project

Three motions tonight

- 1** **Endorse** the project as a ConCom-sponsored 2026–2027 PREPA grant application, with Kyle Hollasch serving as Project Coordinator for the application and grant period
- 2** **Designate** a Conservation Commission liaison to the project team
- 3** **Recommend** Select Board authorization of signature at the June 15 SB meeting

Plus: *Authorize the Chair to sign two short letters of support — one for the application, one for the Select Board — which I drafted for review.*

DISCUSSION

Questions, concerns, direction

KEY DATES AHEAD

June 1 PREP scoping call (AM); Select Board introduction (PM)

June 6 Consultant scope-and-fee letters due

June 15 Select Board signature authorization

June 16 Grant application submission deadline



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To: Stratham Select Board

From: Tim Roache, Town Administrator

Date: June 1, 2026

Subject: Town Administrator Report

The following report provides an update on town operations, departmental coordination, and ongoing projects, and is intended to keep the Select Board informed of significant developments and upcoming matters.

Planning and Building

- Job ad has been posted for the Building Inspector. No applications have been received to date.
- Staff are coordinating with DPW to meet requirements of the MS4 Permit
- The SHP Working Group met on May 15, 2026, to continue visioning work for SHP. A public engagement visioning session for SHP is scheduled for June 11, 2026, at 5:30 p.m. in the Sewall Room.

Town Clerk

- Tax bills were mailed on May 20 and are due by July 1.
- Approximately 120 dogs remain to be registered for 2026.
- The deadline to change party affiliation is June 2 for the September primary election. The Supervisors of the Checklist will be in session from 7:00–7:30 PM on June 2. Voters who have not voted in the past five years and who received a notification of removal will be removed from the checklist if they do not re-register during this session.

Police Department

- The Child Advocacy Center of Rockingham County has reached out to the Stratham Police Department seeking assistance with donations of stuffed animals for children they serve.
- To support this important mission, the Stratham Police Department will be hosting a Stuffed Animal Drive now through June 30, 2026. There will be a drop off location at the Police Department and the Municipal Center Lobby.

Town Administration

Priority Project List

- Reviewing the priority project list that was left by the previous TA
- In Progress, a revised list to manage priorities is organized by department.

Employee Manual Update

- A top priority for the period following Town Meeting will be the review and update of the Employee Manual. I will be working with the management team to begin the process of updating the manual and addressing need procedures and policies.

Lane Property

- Compiled a cost estimate for major systems and structural repairs. We have a estimated cost on needed septic work which will influence the priority of repairs on the property.

K.G. Blood & Sons, LLC

“ We Dig It”

248 Portsmouth Avenue
Stratham, NH 03885
603-778-7170

May 27, 2026

Town of Stratham
10 Bunkerhill Avenue
Stratham, NH 03885

JOB: 132 Portsmouth Avenue
Stratham, NH 03885

Proposal For: New Septic System for all 3 Buildings

Dig for test pits

Engineer 8 bedroom septic system including county and state fees

Pump out and remove existing tanks and leach fields

Install new 1600/400, two compartment tank at Lane House

Install 1250/350, two compartment tank at Tannery House.

Install 1250/350, two compartment tank with pump chamber, with pump and alarm wired into house at Cobbie House.

All tanks to have risers to grade

Install 30x60 pipe and stone leach field

Repave driveway section

Landscape and seed all disturbed lawn areas

Total: \$64,000.00

** All and any private lines need to be marked, waterline, irrigation, electrical, etc. There may be an additional charge if during the job an unmarked utility needs to be moved or taken care of in order to proceed with the job. If any unmarked utilities are damaged KG Blood and Sons, LLC is not liable to repair/replace.*

**This proposal is based on the assumption that a 30x60 stone and pipe leach field, will be designed for this property. Test pit data will dictate the size, location and type of septic system that can be designed. If test pits determine a different septic system the cost may change*

**If ledge is found while digging there will be an additional charge to remove ledge to install system.*

** There may be an additional charge if during the job an unmarked utility needs to be moved or taken care of in order to proceed with the job. If any unmarked utilities are damaged KG Blood and Sons, LLC is not liable to repair/replace.*

**Note All efforts will be made to ensure that the driveway is not damaged by trucks and equipment, however if damage does occur K.G. Blood and Sons, LLC is not responsible.*

**Signing this contract gives permission to K.G. Blood and Sons, LLC to be the representative to sign any documents needed with the State or Town, in order to complete this job*

**If irrigation is on the property, K.G. Blood and Sons, LLC will make best effort to not dig into the lines. If a line is broken we will try and repair, if we cannot repair, the broken line will be left out of the soil so that the irrigation company can repair. If that is needed K.G. Blood and Sons, LLC will not be responsible for that cost.*

**Once landscaped and seeded it is the customers responsibility to water the area every day to ensure optimal grass growth.*

Sincerely,

Greg Blood

K.G. Blood and Sons, LLC

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Greg Blood

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TOWN OF STRATHAM

Incorporated 1716

10 Bunker Hill Avenue, Stratham NH 03885

Town Clerk/Tax Collector 603-772-4741

Select Board/Administration/Assessing 603-772-7391

Code Enforcement/Building Inspections/ Planning (603) 772-7391

Fax (All Offices) 603-775-0517

TO: Select Board
FROM: Vanessa Price, Director of Planning & Building
FOR: June 1, 2026, Select Board Meeting
RE: Public and Private Road Names

BACKGROUND INFORMATION

Since November 2025, a road name list specific to the 80 & 80R Winnicutt Road project has been developed. At this week's HC meeting, it was agreed that "Aster" is appropriate, as it is a native wildflower found in meadows. However, "Daisy" and "Sunflower" are not native wildflowers and therefore don't meet the intent of the list of names. Given the developer's desire to focus on flowers, the HC has provided additional appropriate native wildflower names to add to the list. This memo provides the full list of proposed road names, including those recently added by the Heritage Commission on May 13 for the Select Board's consideration at the June 1, 2026, meeting.

Use of proper names is strongly discouraged by the Town and by the New Hampshire Division of Emergency Services and Communications. At this time, the complete road name list has not been reviewed through the Town's established E911 protocol.

PROPOSED ROAD NAME LIST

<u>Trees:</u> Hickory Oak Maple Pine Spruce Cedar		<u>Herbaceous plants</u> Alfalfa Bergamot Bluestem Clover Coneflower Coreopsis Fescue	Indiangrass Milkweed Timothy Oxeye Wildrye Yarrow
<u>Soil Types:</u> Boxford Buxton Charlton Chatfield Eldridge	Hoosic Paxton Ridgebury Windsor Woodbridge	<u>Native Wildflowers:</u> Aster Blue Cohosh Blue Violet Blue Vervain Cardinal Flower Coneflower Red Columbine	Goldenrod Jewelweed Mayapple Milkweed Thimbleweed Trillium Wild Bergamot

Breeds of horses:

Palomino
Thoroughbred
Belgian
Appaloosa
Clydesdale
Caspian
Morgan

Breeds of cows:

Holstein
Swiss
Guernsey
Jersey
Ayshire
Shorthorn

From: [Andy Hook](#)
To: [Karen Richard](#)
Cc: [Seth Hickey](#); [Michael Houghton](#)
Subject: Top of SHP : Scout overnight camping Friday Oct 9th
Date: Monday, May 18, 2026 7:10:40 PM

Hi - could we request to be considered for a Scouting overnight on Friday October 9th for the top of SHP ?

We'd expect to have 15-20 tents and arrive in the late afternoon, and out by early morning

We'd coordinate with the fire department, if a fire permit would be available (for some solo stoves)

Andy

May 15, 2026

Re: Request for Partial Street Closure – Crestview Neighborhood Block Party

Dear Selectboard Members and Chief King,

The Crestview Neighborhood would like to request a partial street closure between 42 and 44 Crestview Terrace (see attached map) for a neighborhood block party on Saturday, June 13, from 1:00 p.m. to 7:00 p.m.

Thank you for your consideration.

Denise Lemire (on behalf of the Crestview Neighborhood) 

42 Crestview Terrace

Thelemires5@gmail.com

(603) 706-0270

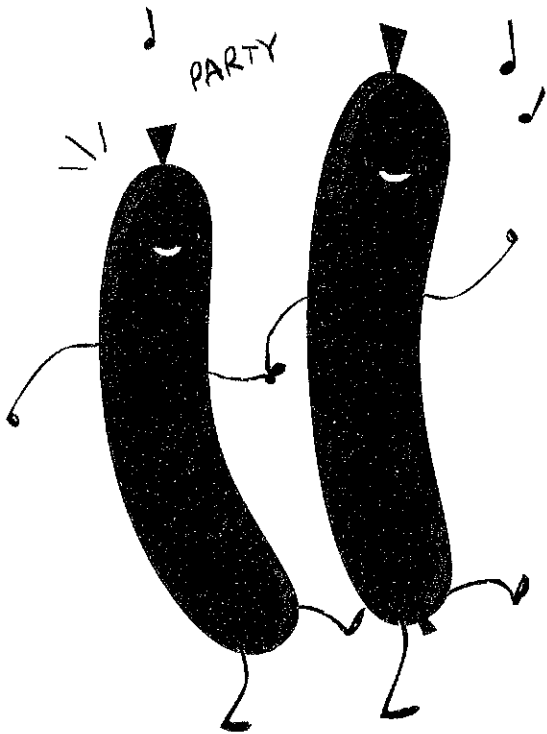
grill & chill

Please join us for a
**Neighborhood
Block Party**

Saturday, June 13

2:00 - 6:00pm

(set-up 1-2 and clean up 6-7)



Items everyone should bring:
Your own chair • What you want to grill
BYO Beverage • A Dish to Share

There will be a grill, pop-up tents
and yard games, too!

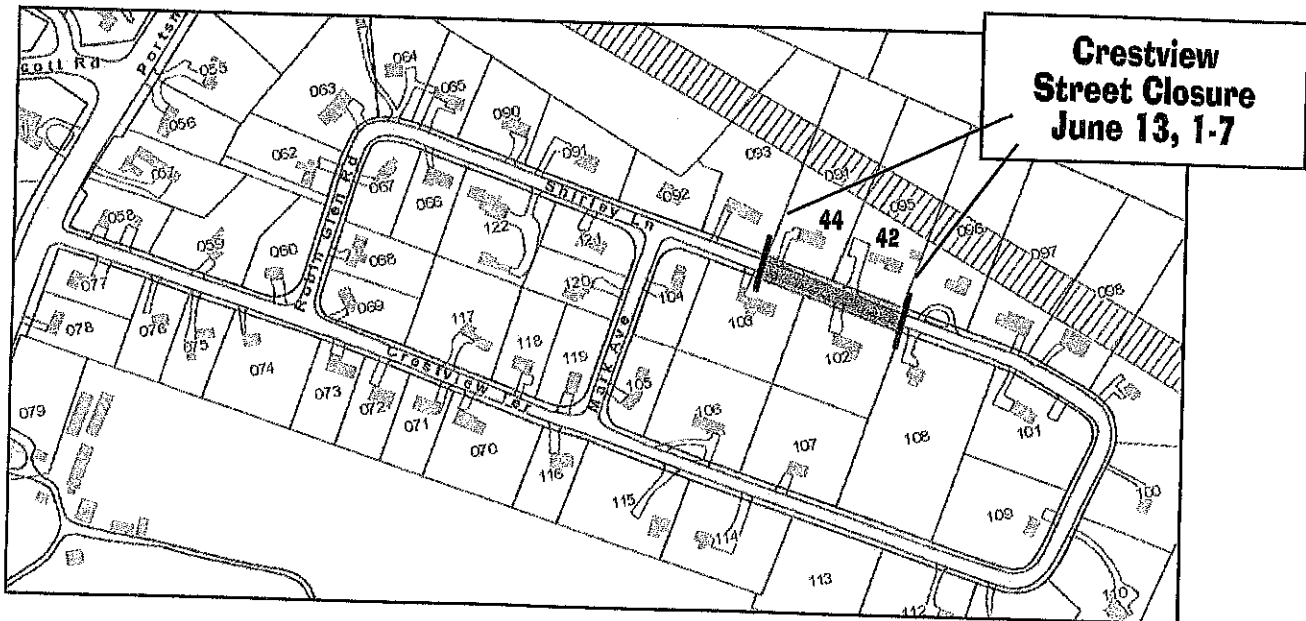
Watch for any updates
on the neighborhood Facebook page:

<https://www.facebook.com/groups/crestviewterrace/>

Or rsvp to:

Denise Lemire: thelemires5@gmail.com

Hope to see you there!



FIREWORKS APPLICATION

Town of Stratham
 Incorporated 1716
 10 Bunker Hill Ave. Stratham, NH 03885

APPLICANT INFORMATION

Person/Organization Applying for Permit: _____

Address: rollins farm Dr	City: Stratham	State: New Hampshire	Zip: 03885
Contact Person: _____	Phone: 603-_____	Email: _____	

FIREWORKS PERMIT INFORMATION

Date(s) Fireworks Will Be Used: July 4th

Location of Fireworks Display: rollins farm Dr

At what type of event are the fireworks being used? family barbeque

Do you own the property where the fireworks will be used? Yes

If you are NOT the owner of the property where the fireworks will be used, do you have the owner's permission to use fireworks on his/her property? If so, please attach signed consent.

Please attach a certificate of insurance with liability coverage.

Are you using fireworks that require Federal or State licensure? YES NO
 If so, please attach a copy of that license.

Other (any other pertinent information): No

I have read the provisions of Town Ordinance Chapters 6-01 and 1-15 (Noise) by signing below, state that I will comply with those provisions at all times. I will check the day's fire danger at: <https://www.nh.gov/nhdfl/community/daily-fire-danger.htm> or call the Division of Forests and Lands wildfire information line (toll free): 1-866-NH-FIRES and proceed only if the day is designated as Blue or Green. I will contact the Fire Department @ (603)-772-9756 on the day of my event for final approval.

Signature:  Date: 3-27-26

APPROVED DENIED Reason for denial: _____

Select Board Signature: _____	Date: _____
Select Board Signature: _____	Date: _____
Select Board Signature: _____	Date: _____